

IRP

New Account Checklist

Company Name: _____

Primary Contact: Name _____ Title: _____

Phone _____ Email: _____

_____ Copy ID _____ SSN/ITIN _____

_____ FEIN _____ MD SDAT Verification (unless sole proprietor)

_____ DOT# (Verified) _____ Legacy Z#(s) _____

_____ 3 Proof of business address with exact same name/address
(FEIN letter, title or registration, insurance card, bank statement, lease, loan doc, utility bill, etc)

_____ IRP PoA Signed _____ IRP Disclaimer (notarized)

_____ MVA Form IRP A/C Signed _____ MVA Record Keeping Requirements Signed

List of States in which you plan on driving: _____
